

**RICHMOND COUNTY PLANNING COMMISSION
MEETING MINUTES**

January 11, 2016

The Richmond County Planning Commission held its regularly scheduled meeting on Monday, January 11, 2016, in the Public Meeting Room, County Administrative Building, Warsaw, VA.

The following members were present:

Glenn Bowen

Jesse Clark

Vice Chairman Darnell Clayton

Chairperson Martha Hall

Cassandra Jackson

Clifton Jenkins

John W. Lewis

The following member was absent:

Rick Cox

Also present:

R. Morgan Quicke, County Administrator

Harry Smith

CALL TO ORDER, INVOCATION, AND PLEDGE OF ALLEGIANCE

Chairperson Martha Hall called the meeting to order at 7:00p.m. Jesse Clark gave the invocation and Chairperson Hall led everyone in the Pledge of Allegiance.

APPROVAL OF MINUTES - DECEMBER 7, 2015 MEETING

Jesse Clark made a motion to approve the minutes as submitted. Vice Chairman Darnell Clayton seconded the motion and they were approved unanimously.

PUBLIC HEARING – FISCAL YEAR 2017-2021 CAPITAL IMPROVEMENT PLAN

Chairperson Martha Hall declared the opening of the Public Hearing.

Mr. R. Morgan Quicke, County Administrator, read the public notice, which states:

In accordance with §15.2-2204 of the Code of Virginia, 1950 as amended and pursuant to §15.2-2310 of the Code of Virginia, 1950 as amended, the Richmond County Planning Commission hereby gives notice that a Public Hearing will start at 7:00 p.m., January 11, 2016, in the Richmond County Public Meeting Room, County Office Building, 101 Court Circle Warsaw, Virginia. The purpose of the Public Hearing is to consider the following:

- To receive public comment on the Fiscal Year 2017-2021 Capital Improvement Plan. The Capital Improvement Plan provides long-term planning objectives from each department in identifying future improvement needs. The proposed FY 17-21 CIP can be viewed in person at the Richmond County Administrator's office at 101 Court Circle, Warsaw, Virginia 22572 between 9:00 A.M. and 5:00 P.M.

Mr. Quicke informed everyone the notice was advertised and the County had not received any written or verbal comments prior to this meeting. Mr. Quicke explained that the Plan is the same as last year's Plan, with the exception of two additions-repairs to the parking lot at the EMS building and to remodel/renovate the records room in the Sheriff's Office. Mr. Quicke stated Sheriff Smith informed him this morning they should be able to complete the renovation in the Sheriff's Office this fiscal year using asset forfeiture money.

Mr. Quicke also explained he anticipates the Board of Supervisors discussing the "New Station for Fire/EMS" item in the CIP since there has recently been "talk" about foregoing the new station project and looking at what type of renovations can be done at the current facility, with hopes of spending a lot less money.

Mr. Clifton Jenkins asked what changes/improvements the County plans on making to the current EMS facility. Mr. Quicke stated the facility currently houses three medic units, a pickup truck, and a recovery trailer and explained that nowadays ambulances are being built taller and as a result years ago, the County had to increase the height of the roof at the very front of the EMS facility to make sure the two newest units would fit into the building. Mr. Quicke explained that the County purchases a new medic unit every five years and the next purchase is slated for 2017. There is not enough space at the current facility to house all the current vehicles and the addition. Mr. Quicke shared the possible plans of making the EMS facility into a two bay building where only the first and second medic units are stored and increasing the living quarters, den/kitchen space, and private space for the providers with the additional room. Also as a part of the plan, a five-bay, climate-controlled metal building would be constructed in the back of the facility that would house the reserve unit, the pickup truck, the rehab trailers, and any additional items.

Chairperson Hall and Mr. Quicke discussed a timeframe for a decision being made on how the County plans to move forward with the need for a larger facility for EMS. Mr. Quicke is hoping the County can make a decision on how to move forward in the next twelve months.

Chairperson Hall opened the floor to the public.

Chairperson Hall closed the Public Hearing.

Jesse Clark made a motion to recommend to the Board of Supervisors the FY2017-2021 Capital Improvement Plan as presented. Vice Chairman Darnell Clayton seconded the motion. The motion carried with a vote of 7-0 (*Glenn Bowen – yay; Jesse Clark – yay; Vice Chairman Darnell Clayton – yay; Chairperson Martha Hall – yay; Cassandra Jackson – yay; Clifton Jenkins – yay; John W. Lewis – yay*).

SOLAR FACILITY ORDINANCE - REVISED

Chairperson Martha Hall read aloud the language added to the Ordinance under Item K of Section 4-21-2-9 as a result of the last meeting. The additional language read, “If an entity purchases the property, an agreement must be signed with County officials that ensures proper decommissioning and removal of all equipment.”

Chairperson Hall pointed out the newly added Item L under Section 4-21-2-9 and read it aloud, which stated “If property is sold, transferred, or another lease assigned to another lease holder, the application shall revert back to both the Planning Commission and Board of Supervisors within 90 days in order for the use as a Solar Facility to continue. No further Public Hearings shall be required, unless a specific change to the application is being pursued, and another Special Exception is being considered.”

John W. Lewis made a motion to recommend to the Board of Supervisors approval of the addition of the proposed Solar Facility Ordinance language to the Richmond County Zoning Ordinance. Cassandra Jackson seconded the motion. The motion carried with a vote of 7-0 (*Glenn Bowen – yay; Jesse Clark – yay; Vice Chairman Darnell Clayton – yay; Chairperson Martha Hall – yay; Cassandra Jackson – yay; Clifton Jenkins – yay; John W. Lewis – yay*).

R. Morgan Quicke thanked the Planning Commission for working with Joseph Quesenberry, former Planning & Zoning Administrator, on crafting the language and expressed a job well done.

OTHER BUSINESS

R. Morgan Quicke informed the Planning Commission that District 2 Supervisor, J. David Parr, will take his official seat on Thursday and knows he has two appointments to make to the Planning Commission. Mr. Quicke also stated that the advertisement for the Planner position is out until February 5th and he is hoping to have someone in the position around March or April.

Mr. Quicke also stated at this point there is nothing to be added to the agenda for next month's meeting, so he may speak with Chairperson Hall to discuss cancelling February's meeting.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

There being no further business, Chairperson Martha Hall adjourned the meeting.

Respectfully submitted,

Mercedes Pierce
Planning Commission Secretary